



LAND BANK BOARD MEETING

July 17, 2023 3:00 p.m.

Training Room 210

City Hall, 903 W Main Street

Blue Springs, Missouri 64015

Anyone wishing to address the Land Bank in the Visitors Section of the Agenda, must fill out a Speaker's Appearance Form. Forms are available [online](#) or located at the entrance of the conference room. After completion, the form is to be given to the Board Secretary prior to the start of the meeting.

1. Call to Order
2. Confirmation of a Quorum
3. Approval of the May 15, 2023 Land Bank Meeting Minutes
4. Quarterly Financial Statements
5. Visitors
6. Adjourn

Posted Friday, July 14, 2023 at City Hall, 903 W Main Street, Blue Springs, MO and on the City's website. A quorum of the City Council may be in attendance, however no City Council votes will be taken.

Sarah E. Carnes
Board Secretary

**CITY OF BLUE SPRINGS, MISSOURI
MINUTES OF LAND BANK MEETING
MAY 15, 2023**

A meeting of the Land Bank of Blue Springs, Missouri was held on Monday, May 15, 2023 at 3:00 p.m. with Chairman May presiding.

COMMISSIONERS IN ATTENDANCE

James May, Chair
Jennifer Irey
Rodney Hill

Tracy White-Baldrige
Kirk Sampson

Also present were Staff Liaisons Mike Ekey, Christine Cates, Sarah Carnes, Mike Mallon, Adam Hilgedick, Kati Horner, and Lance Dillenschneider.

CALL TO ORDER AND CONFIRMATION OF A QUORUM

Chair May called the Land Bank meeting to order at 3:03 p.m. The Board Secretary confirmed a quorum of the Land Bank was present.

APPROVE BOARD MINUTES

Commissioner White-Baldrige moved to approve the minutes of the April 17, 2023 Meeting of the Land Bank of Blue Springs. Motion seconded by Commissioner Irey and carried with the following votes:

Sampson – Aye

White-Baldrige – Aye

Irey – Aye

Hill – Aye

May – Aye

STATUS UPDATE ON PARCEL 2013-28

City Administrator Mike Ekey gave the staff update on the replat of Land Bank Parcel 2013-28-36-940-15-01-01-0-00-000.

APPOINTMENT OF BOARD SECRETARY

Chairman May opened the floor for nominations for Board Secretary. City Administrator Mike Ekey recommended that the Board appoint Sarah Carnes as the Board Secretary.

Commissioner White-Baldrige moved to appoint Sarah Carnes as the Board Secretary to the Land Bank of Blue Springs. Motion seconded by Commissioner Irey and carried with the following votes:

Sampson – Aye

White-Baldrige – Aye

Irey – Aye

Hill – Aye

May – Aye

ELECTION OF OFFICERS

Chairman May opened the floor for nominations for Chair, Vice Chair, and Treasurer to serve a one-year term ending May 2024. Chairman May nominated Commissioner White-Baldrige for the Chair position. Commissioner White-Baldrige nominated Commissioner Irey for the Vice Chair position and Commissioner Sampson for the Treasurer position.

Commissioner White-Baldrige moved to approve the slate of officers to serve through May 2024 as follows:

- Tracy White-Baldrige as Chair
- Jennifer Irej as Vice Chair
- Kirk Sampson as Treasurer

The motion was seconded by Commissioner Irej and carried with the following votes:

Sampson – Aye	Irej – Aye
White-Baldrige – Aye	Hill – Aye
	May – Aye

CLOSED SESSION

At 310 p.m., Commissioner Baldrige moved that the Land Bank go into closed session pursuant to Section 610.021, subparagraph (2), Revised Statutes of Missouri, for the purpose of privileged communications between a governmental body for its representative and legal counsel including real estate, and that any minutes, documents and other records discussed or taken during the closed session remain closed, and that this body stand adjourned at the completion of such session. Motion seconded by Commissioner Sampson and carried with the following votes:

Sampson – Aye	Irej – Aye
White-Baldrige – Aye	Hill – Aye
	May – Aye

Sarah E. Carnes, Board Secretary

James May, Chair

**CITY OF BLUE SPRINGS
BALANCE SHEET - LAND
BANK
FISCAL YEAR 2022-23**

FOR THE PERIOD ENDED - JUNE 30, 2023

CATEGORY	LAND BANK
ASSETS	
Cash and investments	\$ 514,788
Receivables (net of allowances)	
Taxes	-
Accounts	
Accrued interest	-
Interfund receivables	-
Land	243,326
Prepaid items	-
TOTAL ASSETS	\$ 758,114
LIABILITIES	
Accounts payable	\$ 10,100
Accrued liabilities	-
Interfund payable	-
Long term debt	-
TOTAL LIABILITIES	\$ 10,100
FUND BALANCES	
Reserved for:	
Encumbrances	-
Unassigned	748,014
TOTAL FUND BALANCES	\$ 748,014
TOTAL LIABILITIES AND FUND BALANCE	\$ 758,114

	CITY OF BLUE SPRINGS STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - LAND BANK FISCAL YEAR 2022-23	
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FOR THE PERIOD ENDED - JUNE 30, 2023

CATEGORY	LAND BANK
REVENUES:	
Farm Lease	\$ 8,820
Sale of Land	-
Property Taxes	442,532
Interest	13,317
Contributed Capital - Land	(178)
Other	-
TOTAL REVENUES	\$ 464,492
EXPENDITURES:	
Current:	
Personal Services	-
Materials & Supplies	-
Contractual Services	37,058
Capital Outlay	-
Capital Improvements	-
Debt service:	
Principal retirement	-
Interest and fiscal charges	-
TOTAL EXPENDITURES	\$ 37,058
Excess of revenues over (under) expenditures	<u>\$ 427,433</u>
OTHER FINANCING SOURCES (USES):	
Issuance of bonds	-
Discount on bond issuance	-
Loss on sale of asset	-
Transfers in	-
Transfers (out)	-
TOTAL OTHER FINANCING SOURCES (USES)	\$ -
NET CHANGE IN FUND BALANCES	427,433
FUND BALANCES - OCTOBER 1, 2022	\$ 320,580
FUND BALANCES - JUNE 30, 2023	\$ 748,014