



**City of Blue Springs
903 Main
Blue Springs, Missouri 64015**

**Planning Commission
MINUTES
Monday, July 24, 2023**

Media Link: [July 24, 2023 Planning Commission Meeting](#)

A regular meeting of the Planning Commission of the City of Blue Springs was held at 6:30 p.m. on Monday, July 24, 2023, in the Council Chambers of the Howard L. Brown Public Safety Building, located at 1100 SW Smith Street, Blue Springs. The meeting was also viewed live on Blue Springs Channel 7, AT&T Channel 99, and www.bluespringsgov.com/CityMeetingsLive. The following members, guests and staff were in attendance:

ATTENDANCE

Byron Craddolph, Chairperson
Tom Rohr, Secretary (Vice Chairperson)
Chris Henning
Bob Morton
Susan Stokenbury
Richard How

STAFF PRESENT

Mike Mallon, Director, Community Development
Cara Elbert, Assistant Director, Community Development
Galen Ericson, Councilmember, District 1, Mayor Pro Tempore
Michael Hunt, Acting City Attorney
Jim Burgess, City Engineer

ABSENT

Chad Sanderson
Jennifer Ritschel Smith
Travis Graham

CALL TO ORDER

Byron Craddolph, called the meeting to order at 6:30 p.m, with a request that everyone stand for the Pledge of Allegiance.

**CONSENT AGENDA
APPROVAL**

Chairperson Craddolph requested action on the Consent Agenda with a motion by Commissioner Henning and a second from Commissioner Stokenbury and a unanimous vote, the minutes of July 10, 2023, were approved.

**AGENDA ITEM 2
SITE PLAN DESIGN
REVIEW / SPDR-06-23-
8791 / “Scooters” / 116 SW
US 7 Hwy**

Cara Elbert, Assistant Director of Community Development, presented the request to the Planning Commission.

QUESTIONS

None

APPLICANT

Kathleen Warman, Warman Architects, 4602 N. Baltimore Drive, Kansas City, Missouri

**MOTION
SITE PLAN DESIGN
REVIEW / SPDR-06-23-
8791 / “Scooters” / 116 SW
US 7 Hwy**

Commissioner Henning moved to approve the Site Plan Design Review / SPDR-06-23-8791 / “Scooters” / 116 SW US 7 Hwy with three staff conditions.

SECOND

Commissioner Rohr seconded.

VOTE

Byron Craddolph, Chair – Aye
Bob Morton – Aye
Chris Henning- Aye

Bob Morton– Aye
Susan Stokenbury – Aye
Richard How- Aye

**APPROVED
(6-Aye, 0-No)**

STAFF CONDITIONS

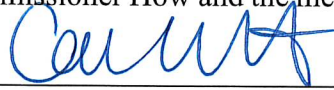
1. Approval is based on the representations of the drawings presented as part of this application does not waive any requirement or development standard contained in the UDC.
2. Approval of a site plan and design review shall authorize the applicant to apply for a building permit.
3. All new proposed signage must go through the administrative sign permitting process, and if it does meet the Sign Code, the applicant may request a Master/Alternative Sign Plan, which would be reviewed by the Planning Commission.

OTHER BUSINESS

The next scheduled meeting is **Monday, August 14, 2023.**

MEETING ADJOURN

With no further discussion, a motion was made by Commissioner Stokenbury and seconded by Commissioner How and the meeting adjourned at 6:37 p.m.



Respectfully Submitted by
Cara Elbert, Recording Secretary



Byron Craddolph, Chairperson

August 14, 2023

Date