

**Request for Proposals
BID EXTENSION
City of Blue Springs, Missouri
Environmental Testing & Abatement of 1308 W. Main Street**

- Proposal Due Date: Sealed proposals will be received at the Blue Springs Community Development Department at City Hall, 903 W. Main Street, Blue Springs, MO 64015 until 2:00 P.M., Friday, November 5, 2021. Note: This is an extension of the original deadline on Friday, October 1, 2021.
- Project Description: The City of Blue Springs is requesting proposals for the testing of environmental contaminants and abatement of contaminants of a former auto repair shop at 1308 W. Main Street. The testing and abatement must be completed prior to the demolition of the structure (demolition under separate RFP).
- Project Funding: The project is funded by the City of Blue Springs. However, the property at 1308 W. Main Street was acquired with Community Development Block Grant (CDBG) funding, which requires the testing and abatement and demolition of the property to comply with all federal requirements of the CDBG program.
- Completion of Work: All work covered by the contract documents shall be completed on or before November 30, 2021. Due to the bid extension, this date will be extended to December 31, 2021.
- Contractor Selection: The selected contractor shall complete all work outlined in the bid document. The selection of the contractor is the purpose of this solicitation.
- Project Administration: All questions on the RFP prior to the opening of proposals, shall be directed to the Community Development Department.
- RFP Document: All documents and plans associated with this RFP are included within the document. Any additional revisions will be made through addendums issued on the City of Blue Springs' website at: www.bluespringsgov.com/bids.aspx

Summary Sheet
City of Blue Springs, Missouri
Environmental Testing & Abatement of 1308 W. Main Street

1. Project Sponsor: City of Blue Springs Community Development Department
2. Location of Project: 1308 W. Main Street, Blue Springs, MO 64015
3. Requested Services: A qualified contractor for the testing and abatement of environmental contaminants of a former auto repair shop.
4. Proposal Due Date: 2:00 P.M., Friday, November 5, 2021.
5. Proposal Format: One (1) hard copy of the proposal is required on 8 ½" x 11" paper. Responses to this request need to be made in accordance with the guidelines and information requested in the RFP.
6. Submit proposals to:
Matt Wright, Community Development Dept.
City of Blue Springs
903 W. Main Street
Blue Springs, MO 64015
Email: mwright@bluespringsgov.com
All proposals must be clearly marked: "RFP submittal for 1308 W. Main St. Environmental Testing & Abatement"

**Request for Proposals
City of Blue Springs, Missouri
Environmental Testing & Abatement of 1308 W. Main Street**

- I. Introduction
This Request for Proposal is intended to provide for the testing of environmental contaminants and abatement of those contaminants for the existing building at 1308 W. Main Street in preparation of the building and site for demolition (demolition is covered under a separate RFP).
- II. Scope of Work
The building at 1308 W. Main Street will require the testing of environmental contaminants and abatement of contaminants prior to demolition. A more detailed scope of work is as follows:
 - a. Testing of environmental contaminants
 - b. Abatement and proper disposal of contaminated material.The property at 1308 W. Main Street was acquired with federal CDBG (Community Development Block Grant) funds which requires the contractor selection and contracting to meet all federal CDBG regulations.
- III. Objectives and Tasks
It is the City's intent to move forward with the selection of a contractor and the contractor to be able to start soon after a contract has been approved. It is anticipated that the selected contractor be able to complete the complete scope of work on or before November 30, 2021. Due to the bid extension, this date will be extended to December 31, 2021.
- IV. Qualifications of Respondents
Respondents to this RFP shall be able to demonstrate ability to comply with the following requirements:
 - a. The contractor must be able to show performance of work and provide references on three (3) projects of similar size and scope during the past five (5) years.
 - b. The contractor must be registered with the Missouri Secretary of State.
 - c. The contractor must have a current business license with the City of Blue Springs or obtain one prior to contract approval.
 - d. The contractor(s) must be licensed to test and perform environmental testing and abatement by the Missouri Dept. of Natural Resources.
 - e. The contractor must have DUNS number and be a registered business entity at SAM.gov or have an active registration prior to contract approval.
- V. Requirements for Proposal Submittal
 - a. A letter of introduction
 - b. The proposal must include names, addresses, telephone numbers, and current licenses and certifications of the contractor
 - c. All key personnel that will be assigned to the project and their anticipated involvement in the project
 - d. References from three (3) similar projects performed within the past five (5) years
 - e. A statement of the contractor's ability and expertise to complete the project on-time and on-budget
 - f. An itemized cost schedule for each scope of work (hourly rate for abatement contractor, removal cost per s.f., disposal cost per s.f.)
 - g. A timeline schedule for project completion

- h. All pricing must include all rates as applicable with regard to Missouri Prevailing Wage Order #28 for Jackson County, MO and wage rates paid on construction work for this project shall be at least equal to the Davis-Bacon Federal Wage Rates and HUD 4010 Federal Labor Standards. Attached is the HUD 1040 Wage requirements. Wages must be the higher rate of the two to meet all requirements. Minority Business Enterprises (MBEs), Women Business Enterprises (WBEs), and Section 3 businesses are encouraged to submit proposals. This bid notice will be amended on the City's website 10 days prior to the proposal due date if the wage rate is modified.
- VI. Additional Requirements of Selected Contractor (must be completed after selection, before contract execution)
 - a. Contractor's expense insurance as outlined in the "Authorization to Begin Work" section of this RFP for said contractor and employees in connection with their work under this project
 - b. The contractor shall indemnify and hold harmless the City and others as listed against and from all liability, claims, damages, demands and cost, including attorney fees of every kind and nature and attributable to bodily injury, sickness, disease or death or to damage or destruction of property resulting from or in any manner arising out of or in connection with the project and the performance of work under the contract for this project
 - c. A DUNS (Dun & Bradstreet) number must be provided
 - d. The contractor must register their business with their DUNS number as a business entity at SAM.gov.
- VII. Evaluation Procedure / Criteria for Selecting Contractor
Per Federal procurement requirements, the lowest cost bid conforming to the request for proposals may be accepted. The City reserves the right to reject any and all bids.
- VIII. Authorization to Begin Work
The selected proposal will be given a notice of intent to contract within one (1) week of the bid opening. Once the notice of intent is given, an agreement will be provided to the contractor for review and signatures. The selected contractor will be required to sign the agreement and submit the following documents with the agreement:
 - a. Proof of insurance with the City of Blue Springs named as additional insured with liability limits of \$2,000,000 per occurrence and \$2,000,000 in aggregate, \$1,000,000 automobile liability and worker compensation at the statutory limits for the State of Missouri
 - b. Signed and notarized affidavits
 - c. E-verification with the Department of Homeland Security MOU
 - d. W9
 - e. Payment Bond
 - f. DUNS number and proof SAM.gov registration

Once documents have been received, the agreement will be reviewed for approval, which depending on the contract amount, may require City Council approval. Once approved, staff and the contractor will set a start date for the project and follow the submitted detailed construction schedule.

It is anticipated that the time from bid opening to contract approval, the contract should be approved within 60 days.