



CITY OF BLUE SPRINGS
BLUE SPRINGS CITIZEN POLICE ADVISORY BOARD
JULY 2014 Public Safety Tax Status

FUNDING FROM THE PSST HAS BEEN COLLECTED SINCE OCTOBER 1, 2011.

This is the 13TH quarterly status report by the Public Safety Board (with an update on all three parts of the PSST initiative and goals) for presentation to Blue Springs City Administrator Eric Johnson and City Council in July, 2014. It will be published on the city's Internet site.

Overview

Quarterly status reports are presented by the Public Safety Board to the City Administrator and City Council which include an update on all three parts of the PSST initiative, and are presented in July, October, January and April at the conclusion of each calendar quarter.

The City of Blue Springs Finance Department tracks incoming funds and their expenditure. The annual budget includes specific PSST revenues and expenditures separate from general funds for ease of oversight.

The Public Safety Board has adopted Goals for the three parts of the PSST implementation, including Radio Communications System, Personnel, and Facilities, which are listed below along with the current status as of June 30th, 2014.

Radio Communications System

Goal #1: Meet the FCC mandate by completing the new communications system prior to December 31, 2012

Status: COMPLETED - Radio system completed, on time and under budget.

Goal #2: Improve the coverage levels by 5% and ensure coverage is above national standard recommended minimum levels.

Status: COMPLETED - Radio testing with new system demonstrated 100% coverage.

Goal #3: Obtain inter-operability with CJCFD, IPD and additional agencies that participate in the regional system.

Status: COMPLETED - Inter-operability is current with KCMO, MoDot, IPD, tactical IPD, Prairie Twp Fire and CJCFD and JCSO.

Additional Personnel:

Goal #1: Reduce response times for emergencies once officers can be hired/trained/on the street;

Status: COMPLETED (On-going): All 7 PSST patrol officer positions have been hired and trained. A comparison of 2012 to 2013 shows:

	<u>2012 # of Calls</u>		<u>2013 # of Calls</u>		<u>2014 # of Calls (6 months only)</u>	
Priority 1 Calls	6:15	7,487	5:59	7,420	5:46	3,576

Priority 2 Calls	12:30	16,911	12:22	16,121	10:26	8,498
Priority 3 Calls	23:47	12,673	22:12	11,922	18:53	5,727

There has been improvement in all three categories of response times; however, response time is affected by many factors and measurement will be on-going. We are currently operating under the multiple officers in each district recommendation made from the manpower study. Officer response times will continue to be monitored.

Goal #2: COMPLETED. Improve neighborhood uncommitted patrol time by 12.3%.
 Status: All 7 PSST patrol officer positions hired; there is an increase of 12.7% officers available. With the uniformed patrol re-assignment of 2 officers to each district, patrol uncommitted time in the neighborhoods is increased by additional patrol.

Goal #3: Increase time that animal control personnel are available by 25%.
 Status: COMPLETED. PSST Animal Control Officer hired, full staff of 4 ACO's now provides additional coverage with a 33% increase for availability.

Goal #4: Reduce the time Officers spend processing prisoners in holding area by 20%.
 Status: COMPLETED. All 4 PSST DSO positions are hired. After the additional DSO's were hired and trained, officers conducted 2.7% of bookings in 2013, compared with 29.7% of time in 2012. For the first 6 months of 2014, there were only 9 of 1,717 bookings conducted by Officers, a 0.5% rate. The Operations (Patrol) Bureau is continuing to monitor the holding area to ensure that the Public Safety Board goals are met.

Goal #5: Reduce the time evidence/property is returned/auctioned/legally disposed by 33%, while increasing available pick-up hours for the public by 20%.
 Status: COMPLETED. The full-time Property/Evidence Custodian was hired. Hours have been extended for pick-ups; backlogs are reduced with property being returned more promptly with a summary of time for disposal pending the next auction. The average time for returning property to its rightful owner was 51 days in 2011, 46 days in 2012, and is down to 21 days on average in 2013. This is a reduction of 59% in property return time. The use of Property.com (an on-line auction) process is in place and has further reduced the time to return unclaimed property.

Prior to the PSST tax, the property room was open for 72 hours per week. After completion, the property room is now open 112 hours per week, an increase of 55%. In addition, the property room is now open 6 days per week instead of 5 days per week with 8 hours on Saturday.

HIRING STATUS: COMPLETED

- All 17 positions (phased by date) were hired by the fiscal year 2012-13 and are currently full.
- Positions hired and in place include: 1 Radio system specialist, 10 sworn officer positions (1 Deputy Chief, 7 Uniformed Patrol, and 2 Street Crimes Officers), 1 Civilian Animal Control Officer (ACO), 4 Civilian Detention Service Officers (DSO's) and 1 Civilian Evidence and Property Custodian.

- The PSST DSO position previously open was filled on May 5th (DSO Evan Scarbo) along with another DSO position that is general fund (DSO Bradley Heath).

Facilities and Equipment

Goal #1: Provide Detective Unit office space where all Detectives can work in proximity to share data and efficiency.

Status: The final building project includes a combined Investigations area in one location that increases from 1,623 square feet to 5,496 square feet.

Goal #2: Provide convenient/secure separate reporting area where citizens can receive assistance promptly and confidentially.

Status: The building project expands the entrance/lobby areas, and includes two separate reporting areas off the lobby.

Goal #3: Meet the space needs identified in the 2011 space needs study.

Status: The architects reviewed the space needs study as background. The proposed project provides more space than was anticipated in the 2011 study. The projected total space will go from 37,700 to 71,935 square feet, plus 4,825 square feet of off site space.

Goal #4: Increase the capacity of the holding facility by 40%.

Status: The Detention area will go from 1,176 square feet to 4,773 square feet in the remodeled facility (an increase of 3,597 square feet, or 306%).

The existing holding facility includes 12 total cells. The proposed facility includes 19 cells (plus a separate juvenile status offense area), an increase of 58%.

Goal #5: Reduce the number of times that animal pickups are refused by 25% through a holding area for animals and working with area private kennels.

Status: Pending. PSST ACO hired. Off-site temporary animal control is planned with placement in the off-site location at Barrett Park with an anticipated completion date of 10-01-14.

OVERALL STATUS:

- Building expansion/renovation project is being overseen by Burns and McDonnell (owner's representation role) with Trainer Architects.
- A timeline has been established for the project with completion projected for July 31, 2015.
- Construction meetings with the contractor are held bi-weekly every other Tuesday, with daily on-line contacts and additional meetings as needed. Chief McCoy and/or Deputy Chief Muenz attend weekly subcontractor meetings in addition to the bi-weekly construction meetings.
- Difficulties, potential delays, additional cost:
 - Concrete "vault" located during digging in front of the building. This has been removed and no further action needed.
 - Petroleum product found in the soil from former use as a fueling station. This is extensive, and all of the contaminated soil has to be trucked to an approved location. This issue has been resolved.

- A hidden tank was found in the area near the elevator shaft, contents unknown. It may be an acid trap area from a previous photo lab from many years ago, but is in the process of testing.
- ~~Most~~ Recently (06-10-14) the large rain demonstrated that there are points where the existing building walls leak. A plan to address this issue (if needed) will be put into place after the roof is finished.
- The rain causes delays; many of the sub-contractors have been authorized to work 10 hour days and 6 days per week to remain on schedule.
- The drain under the existing sallyport was never connected when the building was built in 1988, resulting in erosion under the floor. This is being addressed at this time.
- To this point, Parks Director Dennis Dovel working with others on the project expects the cost for these environmental items to be over \$100,000.
- The city received minor complaints of noise in May from an area business. The contractors are aware of the concern and doing the best that they can do to mitigate noise near that area. No further action at this time.
- The LEADS effort is being carefully monitored to make the best use of all materials at the site and is on track for certification.

TIMELINE:

- Council awarded the contract to the General Contractor (Fogel-Anderson) March 17, 2014.
- The water tower removal project was completed March 28th, 2014.
- The new cell tower built by the carriers is located within Central Park and was completed March 24, 2014.
- All personnel at the main site vacated the building before March 27, 2014. The property was turned over to Contractor Fogel-Anderson at the end of March, 2014.
- The City leased interim space at 321 SE Mo AA Highway. This location includes interim space for Investigations and Administration. This segment of the move was completed March 10-13 to GE Building.
- The Dispatch function moved March 17-21 and is located at Blue Springs City Hall.
- Court and Records moved March 24-26, 2014 and are located at the Municipal Annex (formerly the Lumber Yard property).
- A temporary detention space that has 4 cells is located in a large construction trailer placed inside the warehouse area of the Municipal Annex. Procedures include constant direct supervision during detention at the temporary facility. Additional temporary facilities being used through mutual aid or contract include Sugarcreek PD, Lee's Summit PD and private holding facilities that we contract with for long term commitments.
- Council and Planning Commission meetings are being held at the Municipal Annex.
- Ground-breaking for the Police Building at 1100 SW Smith was completed at 5:45 p.m. on Monday, April 7, 2014.
- CYOU building and the blue house (old bike patrol location in Central Park) were demolished by May 6, 2014.

- Upcoming events include:
 - Construction meetings with the contractor, architect, city project managers and police personnel are conducted bi-weekly.
 - “Cornerstone Dedication” in conjunction with the Masons, date/time to be determined, approximately September or October.
 - Parking lot construction to be completed in the near future, prior to the Fall Fun Fest.

Financials:

Assistant City Administrator, Finance & Administrative Services Christine Cates of the City of Blue Springs has provided an update as of the end of June, 2014 regarding the funding coming in through the Public Safety Sales Tax, along with expenditures being made with PSST funds.

Attached to this report are:

- Balance Sheet PSST Fund, ending June 30th, 2014.
- Statement of Revenues, Expenditures, and Changes in Fund Balances PSST
- Revenue Analysis month ending June 30th, 2014.

All information for funds spent within the PSST tax is coded separately from the general fund for ease of review.

NOTE – Additional details of the process from its inception are available through the previous 12 quarterly reports which can be accessed at www.bluespringsgov.com.

CITY OF BLUE SPRINGS BALANCE SHEET - PUBLIC SAFETY SALES TAX FUND FISCAL YEAR 2013-14
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FOR THE PERIOD ENDED - JUNE 30, 2014

CATEGORY	PUBLIC SAFETY SALES TAX FUND
ASSETS	
Cash and investments	\$ 733,827
Receivables (net of allowances)	
Taxes	-
Accounts	451,298
Accrued interest	-
Interfund receivables	-
Due from other governments	-
Prepaid items	-
TOTAL ASSETS	\$ 1,185,125
LIABILITIES	
Accounts payable	\$ 122,602
Accrued liabilities	-
Interfund payable	-
Long term debt	-
TOTAL LIABILITIES	\$ 122,602
FUND BALANCES	
Reserved for:	
Encumbrances	18,281,628
Undesignated, reported in:	
Special revenue fund	\$ (17,219,104)
TOTAL FUND BALANCES	\$ 1,062,524
TOTAL LIABILITIES AND FUND BALANCE	\$ 1,185,126

**CITY OF BLUE SPRINGS
STATEMENT OF REVENUES,
EXPENDITURES AND CHANGES
IN FUND BALANCE - PUBLIC
SAFETY SALES TAX
FISCAL YEAR 2013-14**

FOR THE PERIOD ENDED - JUNE 30, 2014

CATEGORY	PUBLIC SAFETY SALES TAX FUND
REVENUES:	
Taxes	\$ 2,339,430
Interest	545
Donations	-
Other	-
TOTAL REVENUES	\$ 2,339,976
EXPENDITURES:	
Current:	
Personal Services	728,504
Materials & Supplies	28,612
Contractual Services	176,949
Capital Outlay	36
Capital Improvements	2,360,376
Debt service:	
Principal retirement	514,335
Interest and fiscal charges	240,737
TOTAL EXPENDITURES	\$ 4,049,550
Excess of revenues over (under) expenditures	<u>\$ (1,709,574)</u>
OTHER FINANCING SOURCES (USES):	
Issuance of bonds	-
Discount on bond issuance	-
Transfers in	-
Transfers (out)	-
TOTAL OTHER FINANCING SOURCES (USES)	\$ -
NET CHANGE IN FUND BALANCES	(1,709,574)
FUND BALANCES - OCTOBER 1, 2013	\$ 2,772,098
FUND BALANCES - JUNE 30, 2014	\$ 1,062,523

