



## **NOTICE OF CITY COUNCIL WORK SESSION**

**MONDAY, MARCH 30, 2020**

**6:00 PM**

**Public Listening Conference Line  
816-743-4875 - Conference ID: 469 497 353#**

The Mayor and City Council of the City of Blue Springs, Missouri will hold a Council Work Session on Monday, March 30, 2020 beginning at 6:00 p.m. to discuss:

Blue Springs Emergency Preparedness Update:

- Actions taken to date (Memorandum from Eric Johnson, City Administrator)
- Central Jackson County Emergency Management Agency (CJCEMA) Update – Chris Sandie, Director of Public Works
- Future Plans (meetings, projects, and timelines)

**Pursuant to Jackson County Executive Order dated March 22, 2020 requiring residents to stay at home and limiting public gatherings, this Work Session will be conducted by taking safe social distancing measures as required by the Order. For this meeting, the public may attend via telephone conference (816-743-4875, Conference ID: 469 497 353#) as provided in Section 610.020(4) RSMo.**

**Members of the City Council will be participating in person at Blue Springs City Hall, via video-conference and/or telephone as provided in Section 610.020(1) RSMo.**

A handwritten signature in blue ink that reads "Sheryl Morgan".

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Sheryl Morgan, City Clerk

This public notice was posted at the Blue Springs City Hall and on the City's website on Friday, March 27, 2020.



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# MEMORANDUM

**DATE:** March 27, 2020  
**TO:** Mayor and City Councilmembers  
**FROM:** Eric Johnson, City Administrator   
**SUBJECT:** Blue Springs Emergency Preparedness Update - COVID-19 Virus Pandemic

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Mayor and Council,

In preparation of the work session on Monday March 30, I want to recap what has been done in Blue Springs in response to the Covid-19 virus pandemic.

We have been following the guidelines/protocol as outlined in Executive Order #20-06 as issued by County Executive Frank White Jr.

All city facilities are closed to the public. This includes City Hall, Vesper Hall, the Fieldhouse, Central Garage, Adams Pointe Conference Center, Adams Pointe Golf Course, and Pink Hill Park Maintenance Facility. The Police Department lobby is closed to the public, but as a “first responder” organization the Police Department is still responding to calls and safely meeting with people at Police Department headquarters as needed.

City parks are closed to the public which includes playgrounds, basketball courts, and our two skateparks. Open space and walking trails are still open to the public and compliance with social distancing recommendations is requested. The Police Department is patrolling these locations and asking groups of 10 or more to disband and to voluntarily comply with the social distancing order.

We are currently evaluating reopening Adams Pointe Golf Course with new policies and protocol to encourage social distancing over the next few weeks. Other courses across the KC metro area are taking this approach.

All city departments have implemented alternative work schedules for employees in order to create distancing standards at work and to allow, where feasible, employees to work from home. So far, this process is working well.

The goal is to keep full-time employees financially “whole” during this time and we have created a new payroll code to allow us to track time-off that specifically relates to Covid-19 absence from work. Staff is currently reviewing the Families First Act to determine how to address part-time positions that are currently not working.

All city facilities have been cleaned/disinfected and employees have direct access to disinfectant wipes to keep surfaces clean. Hand sanitizer is also readily available. Additionally, all facilities are disinfected through a spraying process which is performed by city staff.

City staff (Eric, Chris Sandie, and Chief Muenz) are in frequent contact with Central Jackson County Fire Protection District, and contingency plans are being developed in the event first responders need to be quarantined. Specifically, we are talking with the Hampton Inn Hotel and the Courtyard Marriot as potential quarantine locations for first responders who do not want to potentially expose their family members to the virus which may have resulted from a Police or Emergency Medical call.

Work continues as best it can and to the extent possible. For now, we will be utilizing Microsoft Teams to conduct virtual meetings. We will evaluate over time to make certain it is meeting our needs and provides the appropriate platform to conduct our virtual meetings. We have made the decision to postpone meetings that will require "public hearings" since members of the public cannot access our facilities and we are uncertain about using technology for virtual meetings and the public. This will be a week-to-week issue based upon development applications received and pressing need. Additional information has already been forwarded from Mike Mallon and the Planning Department to explain how we are attempting to keep the development process moving forward.

Kansas City Area Transportation Authority announced that commuter bus service will be scaling back across the region. Blue Springs will go from three morning and afternoon trips to one morning and afternoon trip.

Food pantries – Community Services League and Impact Ministries (First Baptist Church of Blue Springs) continue to provide resources and support where possible. The Pantries are closed, but drive-through services are being provided. The City is supporting these efforts by announcing them through our web site and social media platforms.

Area City Managers, Public Information Officers, and Emergency Coordinators have a standing conference call with Troy Shultie (Jackson County) every Tuesday at 2 p.m.

The Mayor is in contact weekly with the Jackson County Executive as well as other KC Metro Mayor to discuss regional planning and response.

Chris Sandie is also participating in multiple conference calls with the Governor's office as well as other regional Public Works Directors.

Finally, it goes without saying that these are difficult and unprecedented times. I am proud of the way our local municipal team, Chamber of Commerce, not-for-profit organizations, and other community partners have responded to this most recent challenge. I also appreciate the guidance, patience, and leadership the City Council.

Please let me know what additional information you need from me (and the team). Thank you.