



**City of Blue Springs  
903 Main  
Blue Springs, Missouri 64015**

**CDBG ADVISORY COMMITTEE  
MINUTES  
Wednesday, June 13, 2018**

A regular meeting of the CDBG Advisory Committee of the City of Blue Springs was held at the Municipal Annex in the Municipal Annex Conference Room located at 1304 W Main Street on Wednesday, June 13, 2018 with the following members, guests and staff in attendance:

**VOTING MEMBERS  
PRESENT**

Dena Duhon, Parks  
Mitchell Peil, Vice-Chairman  
Cindy Miller, Chairman

Susan Culpepper, Councilman  
Jerry Kaylor, Councilman  
Vacant

**STAFF / OTHERS**

Matt Wright, Community Development  
Chris Sandie, Public Works  
Vickie Jack, CPA  
Pam Buck, Downtown Alive!  
Jennifer Hauschild, Downtown Alive!

**MEMBERS ABSENT**

Chris Lievsay, Councilman

**CALL TO ORDER**

Chairman Cindy Miller called the meeting to order at 6:00 p.m.

Chairman Miller requested action on the May 10, 2018, meeting minutes. Committee Member Mitchell Peil made a motion to approve the minutes, a second from Committee Member Dena Duhon, and a unanimous vote, the minutes for May 10, 2018, were approved as submitted.

**AGENDA ITEM 2  
PUBLIC HEARING  
2018-2019 ANNUAL  
ACTION PLAN /  
PROJECTS &  
ACTIVITIES**

Chairman Miller opened the public hearing for the Annual Action Plan at 6:05 p.m.

Matt Wright, Senior Planner, presented the draft for the 2018-2019 Action Plan. The purpose of this meeting is to review the draft proposal for the Action Plan, to make a recommendation for City Council, and to recommend publication for the 30-day comment period (from June 23<sup>rd</sup> to July 23<sup>rd</sup>). The City has received an allocation of \$271,636 from HUD, and \$69,438 will be reprogrammed during the 2017-2018 year.

The allocations are as follows:  
Minor Home Repair - \$75,000  
First-Time Homebuyer - \$48,000

Fieldhouse Scholarships - \$5,000  
Downtown Alive! - \$20,000  
*(\$5,000 may be added from Program Planning/Admin. allocation if  
Committee approves.)*  
Commercial Façade Grant - \$50,000  
Hope House - \$12,240  
Community Services League - \$25,000  
Sidewalk Improvement, 2<sup>nd</sup> Phase - \$85,000  
Program Planning/Administration - \$20,834  
**Total - \$341,074**

**QUESTIONS/  
COMMENTS**

Committee Member Duhon inquired why Downtown Alive! would need an additional \$5,000. Jennifer Hauschild, Downtown Alive!, stated that their costs have risen and have the potential to rise even more if their office space is sold. Downtown Alive! has immense value to Blue Springs, and fundraising can often be difficult when many of their events are free and serve the purpose of attracting attention to downtown.

Councilman Jerry Kaylor asked if the full \$5,000 has been utilized for the Fieldhouse Scholarships. Mr. Wright indicated that it has not been fully used. The program is still early on, and as people become aware of this benefit, Staff anticipates the program will be utilized more, and in full.

**MOTION**

Committee Member Peil made a motion to reallocate \$5,000 from Program Planning/Administration to Downtown Alive!

**SECOND**

Seconded by Committee Member Dena Duhon.

Councilman Susan Culpepper and Chairman Cindy Miller abstained from the vote, and Councilman Jerry Kaylor, and Committee Members Mitchell Peil and Dena Duhon voted in approval.

**MOTION**

Committee Member Dena Duhon made a motion to approve the 2018-2019 Action Plan, the recommendation for City Council, and a request for staff to post the 30-day Public Comment period.

**SECOND**

Seconded by Committee Member Mitchell Peil.

The Committee voted unanimously in favor of the motion.

**HEARING CLOSED**

Chairman Miller closed the public hearing at 6:14 p.m.

**ELECTION OF  
OFFICERS / CHAIR AND  
VICE CHAIR**

Committee Member Mitchell Peil nominated Chairman Cindy Miller to retain her position as Chairman of the CDBG Advisory Committee. Seconded by Committee Member Dena Duhon.

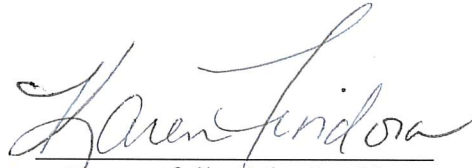
Councilman Susan Culpepper nominated Committee Member Mitchell Peil as Vice Chair of the CDBG Advisory Committee. Seconded by Councilman Jerry Kaylor.

**OTHER BUSINESS**

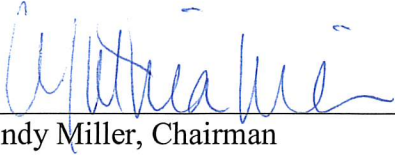
None.

**MEETING ADJOURN**

With no further discussion, a motion was made by Committee Member Duhon to adjourn at 6:17 p.m. Seconded by Committee Member Peil.

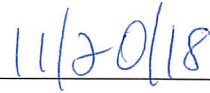


Respectfully Submitted by,  
Karen Findora, Recording Secretary



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Cindy Miller, Chairman



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Date